

## WHO NEEDS TO BE VETTED?

Any person who is carrying out work or activity, a necessary and regular part of which consists mainly of the person having access to, or contact with, children or vulnerable adults and includes full-time workers, part-time workers and volunteers.

Re-vetting should be conducted every 3 years.

***The following is a list of those who require vetting:***

- Clergy, (Bishops, Priests & Deacons),
- Parish Religious Sisters – ministering in the parish
- Sacristans
- Children’s Catechist – preparation of children for the Sacraments:  
First Holy Communion – Children of the Eucharist / Do This In Memory of Me  
Confirmation – You Shall be my Witness  
Christmas and Easter Events
- Parish Pastoral Workers – ministering to children
- Parish Safeguarding Representatives
- Altar Server Leaders
- Children & Youth Choir Leaders
- Children’s Liturgy Leaders
- Parish Youth Club Leaders
- Visitation Team Members – visiting the sick , Baptismal Teams, Legion of Mary
- Parish Pilgrimage Leaders e.g. Lourdes Pilgrimage, Knock Pilgrimage
- Parish Centre Staff & Volunteer who provide supervision of children
- Extraordinary Ministers of the Eucharist – bringing communion to those who are unable to attend mass.
- Diocesan DLP/Safeguarding Co-ordinator
- All other roles that bring a person into direct contact with children or vulnerable adults through his/her ministry, work or activity in the Parish.

***Roles that do not require vetting:***

If the involvement in work or activity with children or vulnerable persons is merely incidental, then vetting is not required.

- Parish Secretaries
- Collectors
- Car park attendants
- Readers of the Word *present in the main body of Church*
- Eucharistic Ministers – *present in the main body of Church*

If you are unsure about any role requiring vetting, please contact:

**The Vetting Liaison Person, Margaret Northage on 074 91 25669**